AA-4

POLICY: Transfer of Credits

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GENERAL STATEMENT:

A student transferring from another college is not at liberty to disregard collegiate record and apply for admission on the basis of his/her high school record. An official transcript of all academic work must be on file in the office of the Registrar.

In as much as a "C" average (2.0) is required of students for graduation from Messenger College, only such work completed in another institution with a grade of "C" or better will be accepted for transfer.

Credits are accepted from institutions accredited by accrediting agencies recognized by the U.S. Department of Education in so far as the credits are applicable to the degree program of the studies at Messenger College. Per TRACS standard IER 17.4, policies and practices must ensure that course work is at the collegiate level. The institution (Messenger College) is responsible for the quality of course work and credit given on the transcript.

In accepting credit from non-accredited colleges, the Vice President of Academic Affairs will decide each case on its merits. Validation of credits requires the satisfactory completion of at least 21 credit hours toward an Associate's degree or 54 credit hours toward a Bachelor's degree at Messenger College. Total credit earned by independent study may not exceed 18 credit hours. Transfer credits are not guaranteed and are granted at the sole discretion of the Academic Office.

The transferability of credits you earn at Messenger College is at the complete discretion at the institution at which you may seek to transfer. Acceptance of the educational program you earn is also at the complete discretion of the institution to which you may seek to transfer. If the educational program at Messenger College is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at the institution. For this reason, you should make certain that your attendance at Messenger College will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Messenger College to determine if your educational program will transfer.

Messenger College currently has an articulation agreement with The Accelerated Institute of Ministry (AIM) of the Arkansas district of the Pentecostal Church of God

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REQUIREMENTS:

An official transcript from all post-secondary institutions attended by the student is required for all students accepted into Messenger College's programs. This applies to both residential students and Distance Education students.

Once the student is admitted, transfer credits are only granted with prior approval by the
Vice President of Academic Affairs (VPAA) in conjunction with the Registrar. Transfer
credits must still fall within the established limits for the number of credits transferred in.

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PROCEDURE:

- 1. Official academic transcripts from approved and accredited institutions are evaluated for possible transfer.
- 2. Transferable credits are entered on the transcript and the GPAs are calculated.
- 3. Transfer credits cannot be changed once financial aid is awarded in the academic year.